Brookings Figure Skating Club
Board of Directors Meeting
June 3rd, 2026 @ 7:00 pm
Virtual Zoom Meeting
June Minutes

I. Call to Order

a. Meeting called to order at 7:08 pm. Board members present: Dustin L, Jodie L, Stacey M, Laura A, Polina H, Kathleen L, Ari P.
b. Members at large present: Trish B, Aleycia G, Ava Paulson

II. Additions to Agenda

1. Aleycia Gerlach – Skater Development Opportunity
    a. Alerycia's husband Jim is interested in pursuing further training to be able to help guide higher level skaters with a pole harness.
    b. The Gerlach's would be interested in privately purchasing the pole harness for $1,600. The training itself would cost about $360.
    c. They are requesting that the training expense be covered by the club so that he can provide this service to members, help support coaches and possibly lead to future training opportunities.
2. Trish Buus – Fundraising idea - potential collaboration with Ari
    a. Floating the idea of each skater of the club doing a "skate their age" type fundraiser at the start of the year. (Ex. A 5 yr older skater finds 5 people to each donate $5. $25 all together.) Another idea (Ari) is a "fill in" photo style of fundraiser.
    b. Would not be mandatory but would be an easy fundraiser to put out to the kids with low overhead
    c. Possible participation prize vs just a "top seller" prize
    d. Possible "colored teams" to encourage team building
    e. Further planning and ideas will move to the fundraising committee.
3. ***Added*** Skating Academy Director Job Posting
    a. Jodie requests the board to review and approve the job description posting for the skating academy director job
    b. Board members will review the job posting and we will set it as an agenda item for next month
4. Approve April & May Board meeting minutes
    a. Jodie motioned to approve April minutes, Laura seconded. Motion carried.
    b. Ari motioned to approve May minutes, Stacey seconded. Motion carried.

III. Secretary's Report (Kathleen)

1. Asking for clarification on who will be checking the email account and the best organization to making sure that runs smoothly this year

a. Ari suggested that emails are flagged, and then once that board member responds, they are responsible to move to their folder.
b. Kathleen will work on an email system and update at the next board meeting.
c. Jodie mentioned that board members need to all get access to the email account and the email changed
d. Ari asked for a board member directory to be made. Kathleen will get that posted.

IV. Treasurer's Report (Jodie)

1. Jodie would like to create a process to be able to track payments and receipts more efficiently.
    a. Wanting to explore some more updated systems for reimbursements. Possible eCheck option
    b. Wants to move to doing pay outs once a month
    c. Wants to encourage a system where items are bought through the club card rather than so many reimbursements that are harder to track and approve.

Added Ava has received requests from parents and skaters requesting that the show theme be announced earlier in the year. Wants to know if the board can think of any way to help facilitate that.

Added Aleycia shares the guidance of keeping board meetings on track and on time.

2. Jodie brings up the committee proposal for review. Suggests a subcommittee be formed to go over this proposal and fine tune it to present to the board going forward.
    a. Jodie would like someone to head up forming that subcommittee

V. Competition Chair (Polina)

1. No updates

VI. Fundraising (Ari)

1. Ari would like to compile details on club stats, ex: number of numbers, number of seniors, cost of ice per hour, previous sponsors, etc. to be able to share that with businesses
    a. Trish will reach out with information that she has
2. Would like more information on past donut fundraising events.
    a. Do we want to keep the hobo day parade date?
    b. Jodie says solid advertising before and having two locations for pickups has helped in the past
3. Pizza fundraising? Brought up the idea of looking into a pizza fundraising possibility
4. Fill my skate fundraise idea. Not mandatory. Possible participation drawing. Idea for raffle baskets with local business donations.
5. Ideas of possible pancake fundraisers.

VII. Membership Chair (Laura)

1. Reviewed current membership numbers
2. 4th of July parade
    a. Will create handouts for the try it free events
3. Under the impression that we would not have ice in July for a try it free event at that time?

        a. Dustin confirmed that we don't have solid information on summer ice as of yet
    4. Made a document of all the current members and their current level. Should have been emailed to all members, let her know if you need it resent.

VII. Ice Show Chair (Stacey)

IX. Vice President (Dustin will speak to this)

X. President (Dustin)

1. Reviewed upcoming details for the 4th of July parade.
2. Still waiting to hear from the city about summer ice

XI. Next Meeting TBD

1. Next meeting is Wednesday, July 1st @ 7 pm

XII. Adjourn

1. Jodie motioned to adjourn. Laura seconded. Motion carried.

XIII. Next Meeting is set for Wednesday, July 1st @ 7 pm